

**Meeting Summary of the Harriet Tubman School Advisory Council
May 12, 2022**

The Harriet Tubman Advisory Council (HTSAC) held a meeting on Thursday, May 12, 2022, at 6pm onsite. The following members were present:

Bessie Bordenave – Chair
Frank Turner
Becky McKirahan
Doug Sands

Jennifer Jones, Count Executive’s Office
Raul Delerme, Recreation and Parks
Mike Blevins, Department of Recreation and Parks
Matt Madera, Department of Recreation and Parks
Sharon Walsh, Department of Facilities
Michael Kaminetz, Department of Facilities
Kori Jones, Department of Recreation and Parks
Rodney Payen, Department of Recreation and Parks
Sanjukta Sil Upadhyay, Department of Recreation and Parks
Ryan Etter, Department of Recreation and Parks

Meeting was called to order at 6:01 pm. Motion to approve the March minutes was made. Approved unanimously.

Project Update

- Doors are installed
- Furniture delivery in mid-June
- Fencing meeting is still coming up
 - Cannot construct until next fiscal year
- Windowsills were extended and installed
- Signage will be installed next week
- Supply Chain Issues:
 - Fabric filter has been installed
 - Steel for vestibule and roof deck arrived and has been installed
- Flooring work was put off until warmer weather
- Expected to be fully complete by end of June
- Lifts have been tested and have passed
- Dorfman models are complete
- Some of A/V will not be completed when opening to public.
 - Mostly in auditorium, expected late September
- Electrical Panel arrived and installed
- HVAC work is complete
- Exhibit room walls have been extended
- History of Harriet Tubman will be by lifts
- Door Hardware

- Has arrived and remaining bronze will arrive shortly
- Use of Occupancy Permit is set for end of June
 - For HCRFP staff and Tubman Group to prepare building
- Heightened security will be added to reception area for Recreation and Parks staff
- Updates to Frank Turner room will be starting soon
- 5-6 lockers will be used for exhibit area
 - Acrylic will be used over the doors
- Kitchen millwork have not come in yet.
 - Might not be available until end of July

New Business:

- MOU is being put together for HCRP and Harriet Tubman Foundation
- May 30th, Memorial Day event
 - First flag raising will be at the building
 - 8:30 am
 - County Executive will be attending
- Saturday May 14th, Foundation will be meeting to tour the building and talking about Memorial Day event at 9 am.

Adjournment

Bessie Bordenave moved to adjourn the meeting, which was seconded by Frank Turner and carried unanimously. The meeting adjourned at 6:38 pm.

Group toured the building at the conclusion of the meeting.